

Please note this RFP was updated at 5 p.m. on Friday, July 28th, to include requirements for bonding, as specified by the funding grantee. Respondents must include documentation to comply with bonding requirements.

North Hudson Community Action Corporation is a not-for-profit New Jersey corporation providing health care and social services to residents of Hudson, Bergen and Passaic Counties. NHCAC operates 10 Federally Qualified Health Centers. One of those is located at 5301 Broadway, in the Township of West New York, New Jersey.

NHCAC wishes to remove an abandoned incinerator and to replace a three-section Weil-McLein natural gas-fired boiler located in the basement boiler room. Heating and hot water is currently distributed through the building via two pumps.

NHCAC also wishes to replace the current system with two new Aerco Benchmark BMK Platinum 1500 gas-fired boilers, controls, flue venting and distribution pumps.

Respondents must agree to review all applicable codes to determine licensing requirements and prepare all required schematic drawings, cooperate with NHCAC in submitting all required documents to the New Jersey Department of Health and the Department of Community Affairs for functional reviews and approvals and to West New York for essential permits. The cost of such services shall be included in the total price, including parts and labor, proposed for the project. The costs of permit fees and licenses will be borne by NHCAC.

Interested parties will be able to inspect the current heating system, discuss plans, and get answers to questions between this date and August 10th, by contacting Vito Veneruso at 800 31st Street, Union City, New Jersey, 07087. (201 741-5980)

Installation of the new boiler must be completed by October 1, 2017. Installer will be responsible for removal and appropriate disposition of all parts of the old incinerator and boiler and leaving the area in clean and good condition.

Respondents must submit proof that they are licensed and insured in New Jersey for boiler removal and installation and at least three recent references from commercial customers.

Respondents must submit a detailed price proposal including a time line for beginning and completion of the project.

All proposals are to be submitted to Joan M. Quigley, President & CEO, North Hudson Community Action Corporation, 800 31st Street, Union City, New Jersey, 07087 on or before **August 11th, 2017**. Proposals will be opened at noon that day and all respondents are invited to be present.

By submitting a response to this RFP the Respondent agrees to all of the following:

- A. NHCAC reserves the right to award or cancel this procurement process at any time.
- B. NHCAC is not bound to accept the lowest bid, nor any proposal submitted. A contract for the accepted proposal will be drafted based upon the factors described in this RFP.
- C. Failure to meet the response delivery date may be basis for disqualification of the Respondent proposal.
- D. Respondents are fully responsible for all costs, both direct and indirect, of development and submission of their response to this RFP, including, but not limited to, any supplementary documentation, information, travel, and presentation expenses.
- E. NHCAC will maintain sole ownership of responses after submission.
- F. Respondents agree that submission of a proposal warrants acceptance of the above general terms and considerations and guaranteed pricing for one year.
- G. The successful applicant may also be required to present additional documentation/or information necessary to determine financial and programmatic capability.

In addition, vendors must comply with the following bonding requirements:

- (1) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of his bid, execute such contractual documents as may be required within the time specified.
- (2) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- (3) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

Efforts will be made by NHCAC to utilize small business, women and/or minority owned businesses. An applicant qualifies if it meets the definition of "small business" as established by the Small Business Administration (13 CFR § 121.201)