



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda

August 18th, 2020 – 5:00 p.m.

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

- I. Call to order** (Joseph M. Muniz, Chairperson)
- II. Roll Call**
- III. Approval of Meeting Minutes:** July 14th, 2020
- IV. Executive Chair Report** (Joseph M. Muniz, Chairperson)
 - a. Annual President/CEO Evaluation Results
- V. Consent Agenda (Policies & Procedures)**
 - a. **AD-HR-07:** Post Offer Pre-Employment Health Requirements (**Revised**)
- VI. Finance Chair Report** (Robert DiVincent, Treasurer)
 - a. Finance Monthly Report
 - b. **Resolution:** New Jersey State Navigators Grant (DOBI 2020-001) Between NHCAC and New Jersey Department of Banking and Insurance. Funding opportunity designed to supports the work of organizations that offer assistance to consumers to shop for and enroll in coverage on the Marketplace, and help them apply for financial help. FY2020 Projected Funding: **\$250,000.**
 - c. **Resolution:** Rapid Rehousing Grant. Between NHCAC and US Department of Housing and Urban Development. Funding opportunity designed to provide Case management, housing identification, rent and move-in assistance, and any necessary additional health, social, and early childhood wrap-around services to Rapid Re-Housing program clients seeking housing stability utilizing the “Housing First” model. FY2020 Projected Funding: **\$605,500.**
 - d. **Resolution:** 2020 TD Ready Challenge. Between NHCAC and TD Bank. Funding opportunity designed to support innovative solutions that address the impacts to the pandemic, specifically for communities that are experiencing disproportionate impacts of COVID-19. FY2020 Projected Funding: **\$260,000.**
 - e. **Resolution:** Universal Service Administrative Company(USAC) Grant. Funding opportunity designed to provide low-cost, high-speed Internet service with speeds of at least 100 Mbps downstream and 10Mbps upstream. Internal connections maintenance- the upkeep of routers, switches hubs and wiring necessary to transport information to Head Start classrooms. Internet Service will be provided by Optimum and Comcast. FY2020 Projected Funding: **\$15,616.15.**



- f. **Resolution:** Head Start/Early Head Start Bus Purchase Approval NHCAC desires to seek approval from its Board of Directors to release a RFP to solicit bids for purchase of a 29-Passenger School Bus. The School Bus will enable NHCAC to maintain transportation services and adhere to social distancing recommendation for school bus transportation by CDC, which limits one child per seat, seated every other row. NHCAC desires to utilize approximately **\$80,000** from the Head Start COVID-19 One-Time Finding grant to purchase the vehicle.

VII. Correspondence (Maria Vila, Secretary)

VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Health Center Report (Dr. Rita Knause, CMO)

- a. Provider Appointments/ Re-Appointments
- b. CMO Monthly Report
- c. HRSA Requirements
 - **Chapter 17:** Budget
 - **Chapter 18:** Program Monitoring and Data Reporting System

X. Social Services (Rosemary J. Lavagnino, CAP Director)

- a. Social Service Report
- b. Department Head Reports

XI. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)

- a. Head Start Monthly Report
- b. 2020-2021 Early Head Start/ Preschool Reopening Plan (English/Spanish)
- c. Policy Council Meeting Minutes (May 2020 and June 2020)

XII. Business Development (Rebecca Acosta, Director of Business Development & Departmental Oversight)

- a. Business Development Monthly Report
- b. Monthly Scoop

XIII. Operations (Vito Veneruso, Director of Operations)

- a. Operations Monthly Report

XIV. Human Resources (Dawn Castella, HR Director)

- a. Employment Monthly Report

XV. Corporate Compliance (Anthony Arnone, Esq.)

XVI. New Business

XVII. Discussion

XVIII. Public Comments

XIX. Adjournment