Board of Directors Meeting Agenda
February 11th, 2020 – 5:00 p.m.

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of meeting minutes: January 14th, 2020

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)
   a. Resolution: By-Laws Amendment No Term Limits

V. Consent Agenda (Policies & Procedures)
   a. Purchasing Procedure Manual (Updated)

VI. Finance Chair Report (Robert DiVincent, Treasurer)
   a. Finance Monthly Report
   b. Approval: Updated 2020 Sliding Fee Schedule

VII. Correspondence (Maria Vila, Secretary)

VIII. Regular Business
   a. President’s Report (Joan M. Quigley, President/CEO)

IX. Health Center Report (Dr. Rita Knause, CMO)
   a. Provider Appointments/ Re-Appointments
   b. CMO Monthly Report
   c. HRSA Requirements
      • Chapter 5: Clinical Staffing
      • Chapter 6: Accessible Locations and Hours of Operation

X. Quality Report (Linda Habermann-Ward, Quality Chairperson)
   a. 2019 Annual Quality Board Report

XI. Social Services (Rosemary J. Lavagnino, CAP Director)
   a. Social Service Report
      • 2019 Consumer Satisfaction Survey
      • CSBG Risk Assessment
   b. Department Head Reports

Administration 800-31st Street, Union City, New Jersey, 07087-6002 201-210-0100 www.NHCAC.org
XII. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)
   b. Policy Council Minutes (December 2019)
   c. Head Start 2019 Annual Report Board Presentation

XIII. Business Development (Rebecca Acosta, Director of Business Development)
   b. Monthly Scoop (January 2020)

XIV. Corporate Compliance (Anthony Arnone, Esq.)

XV. Human Resources (Dawn Castella, HR Director)
   a. Employment Monthly Report

XVI. New Business

XVII. Discussion

XVIII. Public Comments

XIX. Adjournment