Board of Directors Meeting Agenda

March 17th, 2020 – 5:00 p.m.

I. **Call to order** (Joseph M. Muniz, Chairperson)

II. **Roll Call**

III. **Approval of Meeting Minutes**: February 11th, 2020

IV. **Executive Chair Report** (Joseph M. Muniz, Chairperson)
   a. **Annual Review Corporate Compliance Program:**
      - Code of Conduct
      - Conflict of Interest

V. **Consent Agenda (Policies & Procedures)**
   a. **CS-PH-11**: 340B Program Compliance *(Revised)*
   b. **CS-PH-14**: 340B Self Audit *(Revised)*
   c. **AD-HR-05**: Other Licensed or Certified Health Care Practitioner *(Updated)*
   d. **AD-HR-15**: Credentialing and Privileging LIP *(Updated)*
   e. **AD-HR-61**: Blue Cards Providers and Nurse Practitioners *(New)*
   f. **AD-HR-62**: Blue Cards Exempt Salaried Staff *(New)*
   g. **AD-HR-63**: Cultural Competency *(New)*
   h. **HR Policy & Procedure Table of Contents**
   i. **Resolution**: Temporary Adjustments to Operation Hours (COVID-19)
   j. **Resolution**: Temporary Closure of Union City High School Health Center (COVID-19)
      2500 Kennedy Blvd. Union City, NJ 07087
   k. **Resolution**: Emergency Powers (President/CEO)

VI. **Finance Chair Report** (Robert DiVincent, Treasurer)
   a. Finance Monthly Report
b. **Resolution:** Community Development Block Grant (CDBG)

- Community Development Block Grant (CDBG) Public Facility Infrastructure Construction – Between NHCAC and Hudson County Division of Housing and Community Development. Funding opportunity designed to address a myriad of community, housing and economic development needs. Projects undertaken with CDBG Public Facility/Infrastructure Construction funds serve to create a suitable living environment provide decent housing and expanded opportunities to predominantly low and moderate income neighborhoods, low and moderate income households and low and moderate income individuals. FY2020 Projected **Funding:** $343,600

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VII. **Correspondence** (Maria Vila, Secretary)

VIII. **Regular Business**

a. President’s Report (Joan M. Quigley, President/CEO)

IX. **Health Center Report** (Dr. Rita Knause, CMO)

a. Provider Appointments/ Re-Appointments

b. CMO Monthly Report

c. HRSA Requirements

- **Chapter 7:** Coverage for Medical Emergencies During and After Hours
- **Chapter 8:** Continuity of Care and Hospital Admitting

d. (COVID-19) Protocol

X. **Planning Committee** (Christina McLellan, Planning Chairperson)

a. Review of Emergency Plans

XI. **Social Services** (Rosemary J. Lavagnino, CAP Director)

a. Social Service Report

b. Department Head Reports
XII. **Head Start/Early Head Start Report** (Monica Charris, HS/EHS Director)
   b. Policy Council Minutes (January 2020)

XIII. **Business Development** (Rebecca Acosta, Director of Business Development & Departmental Oversight)
   b. 340B Policies & Procedure Manual (Revised)
   c. Monthly Scoop (February 2020)

XIV. **Corporate Compliance** (Anthony Arnone, Esq.)

XV. **Human Resources** (Dawn Castella, HR Director)
   a. Employment Monthly Report
   b. Employee Quarantine Agreement & Self-Quarantine Information

XVI. **New Business**

XVII. **Discussion**

XVIII. **Public Comments**

XIX. **Adjournment**