



(REVISED)

Board of Directors Meeting Agenda

March 17th, 2020 – 5:00 p.m.

Joseph M. Muniz, Chairperson

Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of Meeting Minutes: February 11th, 2020

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)

a. Annual Review Corporate Compliance Program:

- Code of Conduct
- Conflict of Interest

V. Consent Agenda (Policies & Procedures)

a. CS-PH-11: 340B Program Compliance (**Revised**)

b. CS-PH-14: 340B Self Audit (**Revised**)

c. AD-HR-05: Other Licensed or Certified Health Care Practitioner (**Updated**)

d. AD-HR-15: Credentialing and Privileging LIP (**Updated**)

e. AD-HR-61: Blue Cards Providers and Nurse Practitioners (**New**)

f. AD-HR-62: Blue Cards Exempt Salaried Staff (**New**)

g. AD-HR-63: Cultural Competency (**New**)

h. HR Policy & Procedure Table of Contents

i. Resolution: Temporary Adjustments to Operation Hours (COVID-19)

j. Resolution: Temporary Closure of Union City High School Health Center (COVID-19)
2500 Kennedy Blvd. Union City, NJ 07087

k. Resolution: Emergency Powers (President/CEO)

VI. Finance Chair Report (Robert DiVincent, Treasurer)

a. Finance Monthly Report



b. Resolution: Community Development Block Grant (CDBG)

- Community Development Block Grant (CDBG) Public Facility Infrastructure Construction – Between NHCAC and Hudson County Division of Housing and Community Development. Funding opportunity designed to address a myriad of community, housing and economic development needs. Projects undertaken with CDBG Public Facility/Infrastructure Construction funds serve to create a suitable living environment provide decent housing and expanded opportunities to predominantly low and moderate income neighborhoods, low and moderate income households and low and moderate income individuals. FY2020 Projected **Funding: \$343,600**
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VII. Correspondence (Maria Vila, Secretary)

VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Health Center Report (Dr. Rita Knause, CMO)

- a. Provider Appointments/ Re-Appointments
- b. CMO Monthly Report
- c. HRSA Requirements
- **Chapter 7:** Coverage for Medical Emergencies During and After Hours
 - **Chapter 8:** Continuity of Care and Hospital Admitting
- d. (COVID-19) Protocol

X. Planning Committee (Christina McLellan, Planning Chairperson)

- a. Review of Emergency Plans

XI. Social Services (Rosemary J. Lavagnino, CAP Director)

- a. Social Service Report
- b. Department Head Reports

XII. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)

- b. Head Start Monthly Report
- c. Policy Council Minutes (**January 2020**)

XIII. Business Development (Rebecca Acosta, Director of Business Development & Departmental Oversight)

- a. Business Development Monthly Report
- b. 340B Policies & Procedure Manual (**Revised**)
- c. Monthly Scoop (**February 2020**)

XIV. Corporate Compliance (Anthony Arnone, Esq.)

XV. Human Resources (Dawn Castella, HR Director)

- a. Employment Monthly Report
- b. Employee Quarantine Agreement & Self-Quarantine Information

XVI. New Business

XVII. Discussion

XVIII. Public Comments

XIX. Adjournment