



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda

May 19th, 2020 – 5:00 p.m.

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of Meeting Minutes: April 21st, 2020

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)

- a. Head Start/ St. Rocco's Lease Agreement

V. Consent Agenda (Policies & Procedures)

VI. Finance Chair Report (Robert DiVincent, Treasurer)

- a. Finance Monthly Report
- b. HRSA Cares Grant Budget
- c. **Resolution:** One-Time Activities in Response to COVID-19 Between NHCAC and Office of Head Start. The One-Time Activities in Response to COVID-19 is for Head Start Program that may need to undertake a wide range of one-time, specific actions or activities in response to COVID-19. FY2020 Projected Funding: \$145,290
- d. **Resolution:** Supplemental Summer Program Grant Between NHCAC and Office of Head Start. The Supplement Summer Program funding is designed to fund supplemental summer programs to existing Head Start grantees that can demonstrate the capacity to deliver high-quality summer learning experiences to promote school readiness and successful transitions to kindergarten. FY2020 Projected Funding: \$154,988
- e. **Resolution:** New Jersey Pandemic Relief Fund Between NHCAC and New Jersey Pandemic Relief Fund. Funding opportunity designed to work closely with local government, health agencies, and community partners to identify and provide grant making for the most critical needs, particularly for communities disproportionately impacted by the coronavirus outbreak. FY2020 Projected Funding: \$100,000
- f. **Resolution:** COVID-19 Response Fund for Community Health Between NHCAC and Direct Relief. Funding opportunity designed to be used for losses or expenses incurred due to Covid-19 patient care (April 1, 2020 to present) FY2020 Projected Funding: \$50,000

VII. Correspondence (Maria Vila, Secretary)

- **Change in Venue:** June 16th, 2020
(La Reggia, 40 Wood Ave, Secaucus, NJ 07094)



VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Health Center Report (Dr. Rita Knause, CMO)

- a. Provider Appointments/ Re-Appointments
- b. CMO Monthly Report
- c. HRSA Requirements
 - **Chapter 11:** Key Management Staff
 - **Chapter 12:** Contracts and Subawards

X. Social Services (Rosemary J. Lavagnino, CAP Director)

- a. Social Service Report
- b. Department Head Reports

XI. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)

- a. Head Start Monthly Report
- b. HS/EHS COVID-19 Re-Opening Action Plan
- c. Policy Council Minutes (February 2020)

XII. Business Development (Rebecca Acosta, Director of Business Development & Departmental Oversight)

- a. Business Development Monthly Report
- b. Monthly Scoop

XIII. Operations (Vito Veneruso, Director of Operations)

- a. Operations Monthly Report

XIV. Human Resources (Dawn Castella, HR Director)

- a. Employment Monthly Report

XV. Corporate Compliance (Anthony Arnone, Esq.)

XVI. New Business

XVII. Discussion

XVIII. Public Comments

XIX. Adjournment