



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda

September 15, 2020 – 5:00 p.m.

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of Meeting Minutes: August 18th, 2020

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)

- a. **RFQ:** Telephone Services
- b. **RFQ:** Laboratory Services
- c. **RFQ:** In-house Pharmacy
- d. **RFQ:** Professional Services
 - Architect Services
 - Auditing Services
 - Legal Services
 - Insurance Brokerage Services
 - Banking Services

V. Consent Agenda (Policies & Procedures)

- a. **CS-CS-47:** Student Preceptorship/Clinical Rotations (**New**)
- b. **HS/EHS: 1302.47(b)(2)(i):** Safety Practice using Bleach/Sanitizing (**Revised**)
- c. **HS/EHS: 1302.41(a)(b)(2):** Exclusion When Child Are Sick and Cleaning/Disinfecting (**Revised**)
- d. **HS/EHS: 1302.47(a)1-8:** Daily Operation and Monitoring Daily Entry and Attendance (**New**)
- e. **HS/EHS: 1302.47:** Hand washing and Hand Sanitizer Use (**Revised**)



VI. Finance Chair Report (Robert DiVincent, Treasurer)

- a. Finance Monthly Report
- b. Acceptance of Audit **(January 2020 and 2019)**
- c. **Resolution:** BD Helping Build Healthy Communities
Between NHCAC and Direct Relief. Funding opportunity designed to expand healthcare access and improve the quality of care for underserved and vulnerable populations throughout the United States.
FY2020 Projected Funding: \$150,000
- d. **Resolution:** Mass Vaccination for Influenza
Between NHCAC and Department of Health. Funding opportunity to enhance influenza vaccination coverage as a critical part of COVID-19 response work. This supplemental funding shall be used to support staffing and infrastructure to support mass vaccination for influenza, regardless an individual's insurance status.
FY2020 Projected Funding: \$220, 515
- e. **Resolution:** Head Start and/or Early Head Start Expansion
Between NHCAC and Office of Head Start. Funding opportunity designed to expand access to high-quality comprehensive early learning services for newly enrolled, income-eligible pregnant women, infants, toddlers, and children from birth to compulsory school age.
FY2020 Projected Funding: \$1,017,108

VII. Correspondence (Maria Vila, Secretary)

VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Health Center Report (Dr. Rita Knause, CMO)

- a. Provider Appointments/ Re-Appointments
- b. CMO Monthly Report
- c. HRSA Requirements

- **Chapter 19: Board Authority**
- **Chapter 20: Board Composition**

X. Social Services (Rosemary J. Lavagnino, CAP Director)

- a. Social Service Report
- b. Department Head Reports

XI. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)

- a. Head Start Monthly Report
- b. Policy Council Meeting Minutes (July 2020)

XII. Business Development (Rebecca Acosta, Director of Business Development & Departmental Oversight)

a. Business Development Monthly Report

b. Health Center Phone Line Extension List

XIII. Operations (Vito Veneruso, Director of Operations)

a. Operations Monthly Report

XIV. Human Resources (Dawn Castella, HR Director)

a. Employment Monthly Report

XV. Corporate Compliance (Anthony Arnone, Esq.)

XVI. New Business

XVII. Discussion

XVIII. Public Comments

XIX. Adjournment