



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda

February 11th, 2020 – 5:00 p.m.

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

- I. Call to order** (Joseph M. Muniz, Chairperson)
- II. Roll Call**
- III. Approval of meeting minutes:** January 14th, 2020
- IV. Executive Chair Report** (Joseph M. Muniz, Chairperson)
 - a. Resolution:** By-Laws Amendment No Term Limits
- V. Consent Agenda (Policies & Procedures)**
 - a. Purchasing Procedure Manual (Updated)**
- VI. Finance Chair Report** (Robert DiVincent, Treasurer)
 - a. Finance Monthly Report**
 - b. Approval:** Updated 2020 Sliding Fee Schedule
- VII. Correspondence** (Maria Vila, Secretary)
- VIII. Regular Business**
 - a. President's Report** (Joan M. Quigley, President/CEO)
- IX. Health Center Report** (Dr. Rita Knause, CMO)
 - a. Provider Appointments/ Re-Appointments**
 - b. CMO Monthly Report**
 - c. HRSA Requirements**
 - **Chapter 5:** Clinical Staffing
 - **Chapter 6:** Accessible Locations and Hours of Operation
- X. Quality Report** (Linda Habermann-Ward, Quality Chairperson)
 - a. 2019 Annual Quality Board Report**
- XI. Social Services** (Rosemary J. Lavagnino, CAP Director)
 - a. Social Service Report**
 - 2019 Consumer Satisfaction Survey
 - CSBG Risk Assessment
 - b. Department Head Reports**



XII. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)

- a. Head Start Monthly Report
- b. Policy Council Minutes (December 2019)
- c. Head Start 2019 Annual Report Board Presentation

XIII. Business Development (Rebecca Acosta, Director of Business Development)

- a. Business Development Monthly Report
- b. Monthly Scoop (January 2020)

XIV. Corporate Compliance (Anthony Arnone, Esq.)

XV. Human Resources (Dawn Castella, HR Director)

- a. Employment Monthly Report

XVI. New Business

XVII. Discussion

XVIII. Public Comments

XIX. Adjournment