



Board of Directors Meeting Agenda

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

January 12th, 2021 – 5:00 p.m.

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- North Bergen
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of meeting minutes: December 15th, 2020

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)

- a. NHCAC Organization Annual By-Laws Review & Update
- b. **Resolution:** ADP Payroll Services

V. Consent Agenda (Policies & Procedures)

- a. **CS-IM-31:** Standing Order for Administering Emergency Use Authorization COVID-19 Vaccine to Adults (**New**)

VI. Planning Committee Report (Christina McLellan, Planning Chairperson)

- a. **Discuss:** Board Requirements for HRSA Visit (June 2021)

VII. Finance Chair Report (Robert DiVincent, Treasurer)

- a. Finance Monthly Report
- b. Health Center Budget Approval
- c. **Resolution:** Substance Abuse Treatment Center Grant Between NHCAC and County of Hudson. Funding opportunity designed to provide Outpatient Substance Abuse Treatment Services to Adults of Hudson County who are considered indigent.
FY2021 Projected Funding: \$74,000

VIII. Correspondence (Maria Vila, Secretary)

IX. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)



- X. Health Center Report** (Dr. Rita Knause, CMO)
 - a. Provider Appointments/ Re-Appointments
 - b. CMO Monthly Report
 - c. CMO News Letter (December 2020)
- XI. Social Services** (Rosemary J. Lavagnino, CAP Director)
 - a. Social Service Report
 - b. Department Head Reports
- XII. Head Start/Early Head Start Report** (Monica Charris, HS/EHS Director)
 - a. Head Start Monthly Report
 - b. Policy Council Minutes (November 24, 2020)
- XIII. Business Development** (Rebecca Acosta, Director of Business Development & Departmental Oversight)
 - a. Business Development Monthly Report
- XIV. Operations** (Vito Veneruso, Director of Operations)
 - a. Operations Monthly Report
- XV. Human Resources** (Dawn Castella, HR Director)
 - a. Employment Monthly Report
- XVI. Corporate Compliance** (Anthony Arnone, Esq.)
- XVII. New Business**
- XVIII. Discussion**
- XIX. Public Comments**
- XX. Adjournment**