



**Board of Directors Meeting Agenda**

June 14, 2022 – 4:00 p.m.

Joseph M. Muniz, Chairperson  
Joan M. Quigley, President/CEO

**Federally Qualified Health Centers**

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Passaic
- Union City
- West New York

**WIC-Aid for Women Infant & Children**

- Hudson County

**Head Start/Early Head Start**

- Kearny
- North Bergen
- Union City
- West New York

**Discounts on Medications**

**Emergency Assistance**

**Employment & Job Counseling**

**Housing Counseling/Tenant Advocacy**

**Immigration & Naturalization**

**Social Services for Seniors**

**I. Call to order** (Joseph M. Muniz, Chairperson)

**II. Roll Call**

**III. Approval of meeting minutes:** May 17, 2022

**IV. Executive Chair Report** (Joseph M. Muniz, Chairperson)

- a. **Resolution:** CEO Evaluation- Appoint Committee (**Wednesday, July 13, 2022**) (Sheraton Lincoln Harbor Hotel, 500 Harbor Blvd, Weehawken, NJ 07086)
- b. Annual Board Self Evaluation 2022 (**Return Responses by Tuesday, July 5, 2022**)
- c. **Resolution:** Authorize to Execute Loan Documents to Kearny Bank
- d. **RFP:** Roof Replacement for Union City Health Center (**714 31st Street, Union City, NJ 07087**)

**V. Consent Agenda (Policies & Procedures)**

- a. **AD-HR-22:** Substance Abuse and Drug Free Workplace (**Update**)

**VI. Finance Chair Report** (Robert DiVincent, Treasurer)

- a. Finance Monthly Report
- b. **Resolution:** CDBG Public Facilities/Infrastructure Construction Grant  
NHCAC desires to apply for and obtain the 2022 CDBG Public Facilities/Infrastructure Construction grant for approximately \$85,000 to address a myriad of community, housing and economic development needs. Projects undertaken with CDBG Public Facility/Infrastructure Construction funds serve to create a suitable living environment provide decent housing and expanded opportunities to predominantly low- and moderate-income neighborhoods, low- and moderate-income households and low and moderate-income individuals. The following projects in order of priority:
  - ✚ WNY Health Center HVAC Replacement - \$85,000
  - ✚ Two Additional Classrooms @ 67th Street Head Start – TBD
- c. **Resolution:** CDBG Public Services Grant  
NHCAC desires to apply for and obtain the 2022 CDBG Public Services grant for approximately \$25,000 to enhance services for families with young children designed to strengthen and support families and communities to prevent child abuse. This grant targets construction projects that predominately benefit low to moderate-income individuals and families residing in areas participating in the Hudson County Urban Consortium (the “Consortium”). The Consortium includes the municipalities of East Newark, Guttenberg, Harrison, Kearny, Secaucus, Weehawken and West New York. The grant will be used to execute the following project:
  - ✚ Immigration Services - \$25,000



**d. Resolution:** New Jersey Department of Community Affairs Grant  
North Hudson Community Action Corporation desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$ 328,199. Grant will help to carry out a project to engage in Community Assessment Strategic Planning, Program Monitoring, Case Management for Rapid Rehousing, Homeless Prevention, Job Placement, Tenant Advocacy, Housing Counseling, Emergent Needs and other services to support self-sufficiency goals for low-income residents.

**VIII. Correspondence** (Maria Vila, Secretary)

**Change in Venue: July 12<sup>th</sup>, 2022**  
(La Reggia, 40 Wood Ave, Secaucus NJ 07094)

**NHCAC Strategic Plan Conference: July 13, 2022**  
10:00am – 12:00pm  
Sheraton Lincoln Harbor Hotel, 500 Harbor Blvd, Weehawken, New Jersey 07086

**VII. Regular Business**

a. President's Report (Joan M. Quigley, President/CEO)

**VIII. Executive Vice President Report** (Rebecca Acosta, Executive Vice President)

a. Executive Vice President Report

**IX. Health Center Report** (Dr. Rita Knause, CMO)

- a. Appointments/Re-Appointments
- b. CMO Monthly Report

**I. Social Services** (Rosemary J. Lavagnino, CAP Director)

- a. Social Service Monthly Report
- b. CAP Risk Assessment
- c. Department Head Reports

**II. Head Start/Early Head Start Report** (Monica Charris, HS/EHS Director)

a. Head Start Monthly Report

**III. Operations** (Vito Veneruso, Director of Operations)

a. Operations Monthly Report

**IV. Human Resources** (Dawn Castella, HR Director)

a. Employment Monthly Report

**V. Corporate Compliance** (Anthony Arnone, Esq.)

**VI. New Business**

**VII. Discussion**

**VIII. Public Comments**

**IX. Adjournment**