



Board of Directors Meeting Agenda

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

May 17th, 2022 – 5:00 p.m.

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of meeting minutes: April 12th, 2022

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)

- a. Resolution:** Board Member Re-Appointment
Dr. Hilda Roque

V. Consent Agenda (Policies & Procedures)

- a. AD-HR-11:** New Hire & Departmental Orientation (**Reviewed**)

VI. Finance Chair Report (Robert DiVincent, Treasurer)

- a.** Finance Monthly Report
- b.** Patient Financial Services Policies and Procedures Manual (Updated)
- c. Resolution:** Emergency Connectivity Fund
Universal Service Administrative Company (USAC) request proposals for the FY2022 Emergency Connectivity Fund designed to help schools and libraries support remote learning and provide funding for the reasonable costs of eligible equipment and services that can be provided to students, teachers, and library patrons who lack connected devices, such as laptop or tablet computers, and/or lack broadband access during the pandemic.
- d. Resolution:** Cost of Living Allowance (COLA)
US Department of Health and Human Services (DHS), Office of Head Start (OHS) request proposals for the 2022 Cost of Living Allowance grant of a 2.28% increase or \$38,419 to permanently increase salaries, and fringe benefits and for the 2022 Quality Improvement grant to allow for meaningful quality improvement investments using a predetermined allocation of \$10,000 based on program enrollment.
- e. Resolution:** American Rescue Plan Uniform Data System (ARP-UDS)
Health Resources Services Administration (HRSA) request proposals for the Fiscal Year 2022 American Rescue Plan Uniform Data System Patient-Level Submission (ARP-UDS). Supplemental Funding designed to support health centers to respond to and mitigate the spread of COVID-19 and enhance health care services and infrastructure. This funding can be used by health centers for COVID-19 vaccination capacity, COVID-19 response and treatment capacity, maintaining and increasing health center capacity, recovery and stabilization, and infrastructure, including expanding their analytics and/or reporting capacity.



VII. Correspondence (Maria Vila, Secretary)

Change in Venue: June 14th, 2022
(La Reggia, 40 Wood Ave, Secaucus NJ 07094)

VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Executive Vice President Report (Rebecca Acosta, Executive Vice President)

- a. Executive Vice President Report

X. Health Center Report (Dr. Rita Knause, CMO)

- a. Appointments/Re-Appointments
- b. CMO Monthly Report

I. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

II. Executive Vice President Report (Rebecca Acosta, Executive Vice President)

- a. Executive Vice President Report
- b. 340B Brochure

III. Social Services (Rosemary J. Lavagnino, CAP Director)

- a. Social Service Monthly Report
- b. Department Head Reports

IV. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)

- a. Head Start Monthly Report
- b. Policy Council Minutes (March 15, 2022)

V. Operations (Vito Veneruso, Director of Operations)

- a. Operations Monthly Report

VI. Human Resources (Dawn Castella, HR Director)

- a. Employment Monthly Report

VII. Corporate Compliance (Anthony Arnone, Esq.)

VIII. New Business

IX. Discussion

X. Public Comments

XI. Adjournment