



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda
September 20, 2022 – 5:00 p.m.

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of meeting minutes: August 16, 2022

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)

- a. Resolution:** Title Changes
- b. NHCAC Organization Chart (Updated)**
- c. Resolution:** HS/EHS Bonus
- d. Resolution:** Approval to release RFP for HS/EHS Program CACFP Food Service Provider
- e. Resolution:** Approval to release RFP for Head Start Playground Resurfacing (401 Palisade Avenue, Union City)

V. Consent Agenda (Policies & Procedures)

- a. AD-HR-05:** Other Licensed or Certified Health Care practitioner (**Update**)
- b. AD-HR-14:** Querying of Providers (**Update**)
- c. AD-HR-15:** Credentialing and Privileging LIP (**Update**)
- d. CS-CS-50:** Standing Orders for Administering Emergency Use Authorization for Monkeypox Vaccine (**New**)
- e. CAP-CAP-05:** Culturally and Linguistically Appropriate Services (**New**)
- f. Employee Handbook (Update)**

VI. Finance Chair Report (Robert DiVincent, Treasurer)

- a. Finance Monthly Report**
- b. Approve:** NHCAC Corporate Audit
- c. Resolution: Refugee Services and Health Program (RSHP) Grant**
NHCAC desires to apply for and obtain the Refugee Services and Health Program (RSHP) grant from the New Jersey Office of New Americans (ONA) for approximately \$309,803 to provide the following services: To provide Domestic Health Assessments to refugees within 30 days of their arrival and submit the completed assessments to the RSHP in the shortest amount of time feasible, but no later than 90 days after the arrival of the refugee.



d. Resolution: New Jersey State Navigator Grant

NHCAC desires to apply for and obtain a grant from the New Jersey Department of Banking (NJDOBI) and Insurance for approximately \$75,000 to provide the following services:

To support the work of organizations that offer assistance to consumers to shop for and enroll in coverage on the New Jersey State-Based Health Exchange and help them apply for financial help.

VII. Correspondence (Maria Vila, Secretary)

VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Executive Vice President Report (Rebecca Acosta, Executive Vice President)

- a. Executive Vice President Report
- b. Guttenberg Annual Breast Cancer Walk
- c. Breast Cancer Awareness Walk
- d. Halloween Fundraiser
- e. Ice Cream Scoop (Handout)

X. Health Center Report (Dr. Rita Knause, CMO)

- a. Appointments/Re-Appointments
- b. CMO Monthly Report
- c. CMO Newsletter

I. Social Services (Rosemary J. Lavagnino, CAP Director)

- a. Social Service Monthly Report
- b. Department Head Reports

II. Head Start/Early Head Start Report (Monica Charris, HS/EHS Director)

- a. Head Start Monthly Report
- b. Policy Council Approved Meeting Minutes (**June 2022**)

III. Human Resources (Dawn Castella, HR Director)

- a. Employment Monthly Report

IV. Corporate Compliance (Anthony Arnone, Esq.)

V. New Business

VI. Discussion

VII. Public Comments

VIII. Adjournment