



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda

March 14, 2023– 5:00 p.m.

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Secaucus
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

- I. Call to order** (Joseph M. Muniz, Chairperson)
- II. Roll Call**
- III. Approval of Meeting Minutes:** February 14, 2023
- IV. Executive Chair Report** (Joseph M. Muniz, Chairperson)
 - a. Emergency Preparedness Manual (**Updated**)
- V. Consent Agenda (Policies & Procedures)**
- VI. Finance Chair Report** (Robert DiVincent, Treasurer)
 - a. Finance Monthly Report
 - b. 2022 Year End Stats
 - c. 2023 Federal Poverty Guidelines Sliding Fee Schedules
 - d. Finance Annual Review FY 2023
 - e. **Resolution: HUD Comprehensive Housing Counseling Supplement Grant**
NHCAC desires to apply for and obtain a grant from US Department of Housing and Urban Development (HUD) to conduct a housing counseling program on behalf of the Department of Housing and Urban Development (HUD).
 - f. **Resolution: FY2024 Congressionally Directed Spending Application**
Senate Appropriations Committee (the “Senate”) request proposals for the FY2024 Congressionally Directed Spending (CDS) Appropriations which is provided by Congress for projects or programs contained within the annual spending bill, therefore, removing selected projects from merit based or competitive funds allocation process; NHCAC desires to apply for and obtain the FY24 Congressionally Directed Spending (CDS) Appropriations for an amount to be determined.
 - g. **Resolution: Early Childhood Development Grant (HRSA)**
(HRSA) request proposals for the FY2023 Early Childhood Development grant which is designed to increase the number of children ages 0-5 who receive recommended development screenings; increase the number of children and their families assisted with accessing appropriate follow-up services; and build early childhood development expertise into care teams
NHCAC desires to apply for and obtain the FY2023 Early Childhood Development (HRSA-23-028) grant for \$200,000.



h. Resolution: Integrated Homelessness Prevention & Services Grant

NHCAC desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$312,500 to carry out a project to provide homelessness prevention services and diversion services to assist households in imminent risk of homelessness or that can be rapidly exited from homelessness in Hudson County.

i. Resolution: COLA & Quality Improvement Application

US Department of Health and Human Services (DHS), Office of Head Start (OHS) request proposals for the 2023 Cost of Living Allowance grant of a 5.60% increase or \$363,299 to permanently increase salaries, and fringe benefits. US Department of Health and Human Services (DHS), Office of Head Start (OHS) also request proposals for the 2023 Quality Improvement grant to allow for meaningful quality improvement investments using a predetermined allocation of \$180,611 based on program enrollment.

VII. Correspondence (Maria Vila, Secretary)

VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Executive Vice President Report (Rebecca Acosta, Executive Vice President)

- a. Executive Vice President Report

X. Health Center Report (Dr. Rita Knause, Vice President of Medical Affairs/CMO)

- a. Appointment/Reappointments
- b. CMO Report

XI. Social Services (Rosemary J. Lavagnino, Vice President of CAP)

- a. Social Service Monthly Report
- b. Department Head Reports

I. Head Start/Early Head Start Report (Monica Charris-Tabares, Vice President of HS/EHS)

- a. Head Start Monthly Report
- b. Policy Council Meeting Minutes (December 2022 and January 2023)

II. Human Resources (Dawn Castella, Vice President of Human Resources)

- a. Employment Monthly Report

III. Corporate Compliance (Anthony Arnone, Esq.)

IV. New Business

V. Discussion

VI. Public Comments

VII. Adjournment