



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda

May 16, 2023– 5:00 p.m.

Joseph M. Muniz, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Secaucus
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

I. Call to order (Joseph M. Muniz, Chairperson)

II. Roll Call

III. Approval of Meeting Minutes: April 18, 2023

IV. Executive Chair Report (Joseph M. Muniz, Chairperson)

- a. Resolution:** Award HS/EHS Basic Maintenance on Internal Connections Provider Finest Phones (July 1, 2023 – June 30, 2024)
- b. Resolution:** Award HS/EHS Internet Service Provider Optimum (July 1, 2023 – June 30, 2024)
- c. Resolution:** Award HS/EHS Internet Service Provider Comcast (July 1, 2023 – June 30, 2024)

V. Consent Agenda (Policies & Procedures)

- a. AD-HR-48: Sick Leave (Updated)**
- b. Employee Handbook (Updated)**

VI. Finance Chair Report (Robert DiVincent, Treasurer)

- a. Finance Monthly Report**
- b. Resolution:** Thriving by Three Infant and Toddler Child Care Grant
NHCAC desires to apply for and obtain the FY2023 Thriving by Three Infant and Toddler Child Care grant for **\$72,000**. New Jersey Department of Human Services, Division of Family Development/ Economic Authority (DHS/DFD/NJEDA) request proposals for the FY2023 Thriving by Three Infant and Toddler Child Care grant which is designed to support the development and creation of infant (under 18 months old) and toddler (18 months to 2 ½ years old) slots and provide technical assistance to providers for the expansion of child care spaces.
- c. Resolution:** Cultivating Access, Rights & Equity (CARE) Grant Program
NHCAC desires to apply for and obtain the FY2023 Cultivating Access, Rights & Equity (CARE) grant for **\$83,894.00**. New Jersey Department of Labor (NJL) request proposals for the FY2023 Cultivating Access, Rights & Equity (CARE) grant which is designed to increase New Jersey workers’ awareness of and equitable access to key programs, including Earned Sick Leave and related worker rights, and NJ Paid Family and Medical Leave benefits.
- d. Resolution:** Early Childhood Development Grant
NHCAC desires to apply for and obtain the FY2023 Early Childhood Development (HRSA-23-028) grant for **\$200,000**. Health Resources and Services Administration (HRSA) request proposals for the FY2023 Early Childhood Development (HRSA-23-028) grant which is designed to increase the number of children ages 0-5 who receive recommended development screenings; increase the number of children and their families assisted with accessing appropriate follow-up services; and build early childhood development expertise into care teams.



e. **Resolution:** Refugee Services and Health Program (RSHP) Grant
NHCAC desires to apply for and obtain the Refugee Services and Health Program (RSHP) grant from the New Jersey Office of New Americans (ONA) for approximately **\$180,000 - \$555,000** to provide Domestic Health Assessments to refugees within 30 days of their arrival and submit the completed assessments to the RSHP in the shortest amount of time feasible, but no later than 90 days after the arrival of the refugee.

VIII. Correspondence (Maria Vila, Secretary)

🚩 **HS/EHS Health Fair**
Friday, May 19, 2023
1:00pm – 4:00pm
5800 Kennedy Blvd, West New York, NJ 07093

🚩 **HS/EHS 3K Summer Kickoff**
Sunday, May 21, 2023
10:00am – 2:00pm
Little League Park
5314 Broadway, West New York, NJ 07093

🚩 **NHCAF Golf Classic 2023:**
Monday, June 26, 2023
White Beeches Golf and Country Club
70 Haworth Dr, Haworth, NJ 07641

🚩 **Change in Venue: June 20, 2023**
(La Reggia, 40 Wood Ave, Secaucus NJ 07094)

IX. Regular Business

a. President's Report (Joan M. Quigley, President/CEO)

X. Executive Vice President Report (Rebecca Acosta, Executive Vice President)

a. Executive Vice President Report

XI. Health Center Report (Dr. Rita Knause, Vice President of Medical Affairs/CMO)

a. Appointment/Reappointments

b. CMO Report

XII. Social Services (Rosemary J. Lavagnino, Vice President of CAP)

a. Social Service Monthly Report

b. Department Head Reports

I. Head Start/Early Head Start Report (Monica Charris-Tabares, Vice President of HS/EHS)

a. Head Start Monthly Report

b. Policy Council Minutes (**March 2023**)

II. Human Resources (Dawn Castella, Vice President of Human Resources)

a. Employment Monthly Report

III. Corporate Compliance (Anthony Arnone, Esq.)

IV. New Business

V. Discussion

VI. Public Comments

VII. Adjournment