



NORTH HUDSON
COMMUNITY ACTION CORPORATION



Board of Directors Meeting Agenda
February 27, 2024– 5:00 p.m.

Giovanni D. Ahmad, Chairperson
Joan M. Quigley, President/CEO

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Secaucus
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors

- I. Call to order** (Giovanni D. Ahmad, Chairperson)
- II. Roll Call**
- III. Approval of Meeting Minutes:** January 23, 2024
- IV. Executive Chair Report** (Giovanni D. Ahmad, Chairperson)
 - a. Resolution:** Board Member Reappointment Marisol Montanez (5-Year Term)
 - b. Resolution:** Board Member Appointment Andres A. Garcia (5-Year Term)
 - c. Resolution:** Board Member Appointment Alexander Arango (5-Year Term)
 - d.** Annual Board Self Evaluation Results (For Period: July 2023-December 2023)
 - e. Approve:** Updated Board of Directors Committees 2024 (**Handout**)
 - f. Approve:** Vice President of Medical Affairs/CMO Contract
- V. Consent Agenda (Policies & Procedures)**
 - a. AD-HR-45:** Head Start Teacher(s) Credentials & Requirements (**Updated**)
 - b. AD-HR-46:** Early Head Start Teacher & TA Credentials & Requirements (**Updated**)
 - c. AD-HR-56:** Inclement Weather (**Updated**)
 - d. CS-CS-16:** Excuse Slip (**Revised**)
 - e. CS-P-21:** Pediatric Clinical Practice Guidelines (**Revised**)
 - f.** Infection Control and Prevention Plan (**Revised**)
- VI. Finance Chair Report** (Treasurer)
 - a.** Finance Monthly Report
 - b.** 2024 Sliding Fee Schedule
 - c. Resolution:** American Heart Association (AHA) Grant
NHCAC desires to apply for and obtain a 2024 Lp(a) FQHC Initiative grant from the American Heart Association (AHA) for approximately \$30,000 (\$10,000 annually for 3 years) to provide the following services: To understand current approaches to Lp(a) testing and barriers to testing within Federally Qualified Health Centers including
 - Share Lp(a) screening processes
 - Learn about and implement evidence-based models for Lp(a) testing
 - Deliver patient health education, including health lesson(s)
 - Participate in provider Lp(a) education, including an interactive e-module



- d. **Resolution: E-Rate Grant from Universal Service Administrative Company (USAC)**
NHCAC desires to apply for and obtain the FY2024 E-Rate funding from the Universal Service Administrative Company (USAC) for approximately 90% discount on Category 1 Services and 85% discount on Category II Services for the following:
Category I Funding: Provide low-cost, high-speed Internet service with speeds of at least 500 Mbps downstream and 500 Mbps upstream.
Category II Funding: Provide low-cost, internal connections maintenance – the upkeep of routers, switches hubs and wiring necessary to transport information to classrooms located at the five (5) NHCAC Head Start locations in West New York, North Bergen, Union City and Kearny. Maintenance for all sites will be provided by a vendor selected through the fair and open bidding process.

VII. Correspondence (Rosa Ayala, Secretary)

VIII. Regular Business

- a. President’s Report (Joan M. Quigley, President/CEO)
- X. Executive Vice President Report** (Rebecca Acosta, Executive Vice President)
- a. Executive Vice President Report
- b. Fire Safety Manual (**Updated**)
- c. Disaster/Emergency Management Plan (**Updated**)
- d. Fire Prevention Plan (**Updated**)
- e. Hazardous Materials and Waste Management Plan (**Updated**)
- f. Safety Management Plan (**Updated**)
- g. Utilities Management Plan (**Updated**)
- h. Security Plan (**Updated**)
- XI. Health Center Report** (Dr. Rita Knause, Vice President of Medical Affairs/CMO)
- a. Appointment/Reappointments
- b. CMO Report
- XII. Social Services** (Rosemary J. Lavagnino, Vice President of CAP)
- a. Social Service Monthly Report
- b. Department Head Reports
- XIII. Head Start/Early Head Start Report** (Monica Charris-Tabares, Vice President of HS/EHS)
- a. Head Start Monthly Report
- b. Policy Council Approved Meeting Minutes (**December 2023**)
- XIV. Human Resources** (Dawn Castella, Vice President of Human Resources)
- a. Employment Monthly Report
- XV. Corporate Compliance** (Bart Mongelli, Esq.)
- XVI. New Business**
- XVII. Discussion**
- XVIII. Public Comments**
- XIX. Adjournment**