



**NORTH HUDSON**  
COMMUNITY ACTION CORPORATION



**Board of Directors Meeting Agenda**

March 26, 2024– 5:00 p.m.

Giovanni D. Ahmad, Chairperson  
Joan M. Quigley, President/CEO

**Federally Qualified Health Centers**

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Secaucus
- Passaic
- Union City
- West New York

**WIC-Aid for Women Infant & Children**

- Hudson County

**Head Start/Early Head Start**

- Kearny
- North Bergen
- Union City
- West New York

**Discounts on Medications**

**Emergency Assistance**

**Employment & Job Counseling**

**Housing Counseling/Tenant Advocacy**

**Immigration & Naturalization**

**Social Services for Seniors**

- I. Call to order** (Giovanni D. Ahmad, Chairperson)
- II. Roll Call**
- III. Approval of Meeting Minutes:** February 27, 2024
- IV. Executive Chair Report** (Giovanni D. Ahmad, Chairperson)
- V. Consent Agenda (Policies & Procedures)**
  - a. **A-A-25:** Risk Management Training Plan (**New**)
  - b. **CS-IC-01:** Hand Hygiene (**Revised**)
  - c. **CS-HIM-21:** Merging of Charts (**New**)
  - d. **AD-HR-64** Remote Work (**New**)
  - e. **CAP-WIC-02:** WIC Services for WIC Staff, Family or Friends (**Revised**)
  - f. **CAP-CAP-05:** Culturally and Linguistically Appropriate Services (**Revised**)
  - g. Human Resource Table of Contents (**Updated**)
- VI. Finance Chair Report** (Anthony N. Dragona, Treasurer)
  - a. Finance Monthly Report
  - b. **Resolution: FY2024 Cultivating Access, Rights & Equity (CARE) Grant Program**  
Between NHCAC and NJDOL. Funding opportunity designed to increase New Jersey workers’ awareness of and equitable access to key programs, including Earned Sick Leave and related worker rights, and NJ Paid Family and Medical Leave benefits. Awarded Funding: \$70,000
  - c. **Resolution: FY2025 Congressional Directed Spending (Senator Cory Booker)**  
Between NHCAC and Senate Appropriations Committee. Funding opportunity provided by Congress for projects or programs contained within the annual spending bill, therefore, removing selected projects from merit based or competitive funds allocation process. Projected Funding: \$49,424
  - d. **Resolution: FY2024 ScreenNJ Partnership: New Jersey Cancer Screening and Prevention Efforts**  
Between NHCAC and Rutgers University. Funding opportunity designed to partner with and support healthcare provider agencies, public health agencies, and community organizations throughout the state that provide education, refer patients, or directly provide cancer screening and prevention services, as well as groups that help organizations initiate, expand, and/or support these types of outcomes, evidence-based screening and outreach services. FY2024 Projected Funding: \$7,500 - \$50,000



**VII. Correspondence** (Rosa Ayala, Secretary)

🚩 **New Jersey Transit Bus Ad (Handout)**

🚩 **NHCAF Memorial Golf Classic**  
Monday, June 24, 2024  
White Beeches Golf & Country Club  
70 Haworth, NJ 07641

**VIII. Regular Business**

a. President's Report (Joan M. Quigley, President/CEO)

**IX. Executive Vice President Report** (Rebecca Acosta, Executive Vice President)

a. Executive Vice President Report

**X. Health Center Report** (Dr. Rita Knause, Vice President of Medical Affairs/CMO)

- a. Appointment/Reappointments
- b. CMO Report
- c. 2023 Risk Management Report

**XI. Planning Committee Report** (Elise DiNardo, Planning Chairperson)

- a. **Discuss:** Union City Health Center Renovation Update
- b. **Discuss:** Head Start Secaucus Update
- c. **Discuss:** Head Start Summer Program

**XII. Social Services** (Rosemary J. Lavagnino, Vice President of CAP)

- a. Social Service Monthly Report
- b. 2023 Social Services Consumer Satisfaction Survey
- c. Department Head Reports

**XIII. Head Start/Early Head Start Report** (Monica Charris-Tabares, Vice President of HS/EHS)

- a. Head Start Monthly Report
- b. Policy Council Approved Meeting Minutes (**January 2024 & February 2024**)

**XIV. Human Resources** (Dawn Castella, Vice President of Human Resources)

a. Employment Monthly Report

**XV. Corporate Compliance** (Bart Mongelli, Esq.)

**XVI. New Business**

**XVII. Discussion**

**XVIII. Public Comments**

**XIX. Adjournment**