



Board of Directors Meeting Agenda

Giovanni D. Ahmad, Chairperson
Joan M. Quigley, President/CEO

April 23, 2024– 5:00 p.m.

Federally Qualified Health Centers

- Englewood
- Garfield
- Hackensack
- Harrison
- Jersey City
- Secaucus
- Passaic
- Union City
- West New York

WIC-Aid for Women Infant & Children

- Hudson County

Head Start/Early Head Start

- Kearny
- North Bergen
- Union City
- West New York

Discounts on Medications

Emergency Assistance

Employment & Job Counseling

Housing Counseling/Tenant Advocacy

Immigration & Naturalization

Social Services for Seniors


- I. **Call to order** (Giovanni D. Ahmad, Chairperson)
- II. **Roll Call**
- III. **Approval of Meeting Minutes:** March 26, 2024
- IV. **Executive Chair Report** (Giovanni D. Ahmad, Chairperson)
 - a. **Annual Review: Corporate Compliance Program:**
 - Code of Conduct
 - Conflict of Interest
 - b. **Resolution:** Award HS/EHS Internet Service Provider (**Verizon**)
West New York & Kearny sites
 - c. **Resolution:** Award HS/EHS Internet Service Provider (**Optimum**)
Union City & North Bergen sites
 - d. **Resolution:** Award HS/EHS Basic Maintenance on Internal Connections (**Finest Phones**)
- V. **Consent Agenda (Policies & Procedures)**
 - a. **AD-HR-07:** Post Offer Pre-Employment Health Requirements (**Updated**)
 - b. **CS-IC-01:** Hand Hygiene Practices (**Revised**)
 - c. **CS-N-07:** Vaccine Storage, Handling, Monitoring and Maintenance (**Revised**)
 - d. **CS-HIM-03:** Authorization to make entries in Health Records (**Revised**)
 - e. **CS-HIM-08:** Correction in Medical Record (**Revised**)
 - f. **OP-IT-25:** Antivirus (**New**)
 - g. **OP-IT-26:** Password Management (**New**)
 - h. **OP-IT-27:** Data Backup (**New**)
 - i. **OP-IT-29:** Emergency Mode of Operations (**New**)
 - j. **OP-IT-31:** Disaster Recovery (**New**)
 - k. **Emergency Preparedness Manual (Updated)**



VI. Finance Chair Report (Anthony N. Dragona, Treasurer)

- a. Finance Monthly Report
- b. **Discuss:** Additional Upgrades (714 31st Street, Union City Health Center)
- c. **Resolution:** New Jersey Family Planning League (NJFPL) Grant
Between NHCAC and NJFPL. Funding opportunity for the NJFPL Provider Network Pilot Initiatives grant, which is designed to support sub-recipient-led initiatives with one-time funding that, will address identified barriers to sexual and reproductive health (SRH) care. Projected Funding: \$75,000

VII. Correspondence (Rosa Ayala, Secretary)

-  **NHCAF Memorial Golf Classic**
Monday, June 24, 2024
White Beeches Golf & Country Club
70 Haworth, NJ 07641

VIII. Regular Business

- a. President's Report (Joan M. Quigley, President/CEO)

IX. Executive Vice President Report (Rebecca Acosta, Executive Vice President)

- a. Executive Vice President Report
- b. Women's Health Event (**Flyer**)

X. Health Center Report (Dr. Rita Knause, Vice President of Medical Affairs/CMO)

- a. Appointment/Reappointments
- b. CMO Report

XI. Quality Committee Report (Linda Habermann-Ward, Quality Committee Chairperson)

- a. UDS Clinical Measures Metrics PowerPoint (3 Year Trend)

XII. Social Services (Rosemary J. Lavagnino, Vice President of CAP)

- a. Social Service Monthly Report
- b. Department Head Reports

XIII. Head Start/Early Head Start Report (Monica Charris-Tabares, Vice President of HS/EHS)

- a. Head Start Monthly Report

XIV. Human Resources (Dawn Castella, Vice President of Human Resources)

- a. Employment Monthly Report

XV. Corporate Compliance (Bart Mongelli, Esq.)

XVI. New Business

XVII. Discussion

XVIII. Public Comments

XIX. Adjournment